

**MINUTES  
REGULAR MEETING**

City Council of the Town of Colma  
Colma Community Center, 1520 Hillside Boulevard  
Colma, CA 94014

**Wednesday, October 8, 2014  
7:30 p.m.**

**CALL TO ORDER**

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:33 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – City Manager Sean Rabé, City Attorney Roger Peters, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Acting Police Chief Kirk Stratton, City Planner Michael Laughlin, Associate City Planner Turhan Sonmez, Assistant City Attorney Christopher Diaz and Administrative Technician II Linda Dieterle were in attendance.

Also Present – City Treasurer Laura Walsh was also present.

**ADOPTION OF THE AGENDA**

Mayor Fisicaro asked if there were any changes to the agenda; City Manager Rabé requested item #4 be removed from consent agenda for discussion. She asked for a motion to adopt the agenda with the one change.

**Action:** Council Member del Rosario moved to adopt the agenda with the one change; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

**PRESENTATIONS**

Mayor Fisicaro presented Art Van Loon of Lucky Chances, with a proclamation in honor of his service to the Town.

**PUBLIC COMMENTS**

Mayor Fisicaro opened the public comment period at 7:44 p.m. Pat Hatfield, President of the Colma Historical Association gave an update on fundraising for the 90<sup>th</sup> anniversary film. The Mayor closed the public comment period at 7:49 p.m.

## CONSENT CALENDAR

1. Motion to Accept the Minutes from the September 10, 2014 Regular Meeting.
2. Motion to Approve Report of Checks Paid for September 2014.
3. Motion to Accept Informational Report on Recreation Department Programs, Activities, Events, and Trips for the Third Quarter of 2014.
4. [Pulled from Consent Calendar]
5. Motion to Adopt a Resolution Accepting Work, Authorizing the Filing of the Notice of Completion, and Directing Payment of Retention Funds for the Mission Road Improvement Project.
6. Motion to Adopt an Ordinance Amending the Colma Municipal Code, Sections 5.02.020 and 5.02.030, Relating to Lot Line Adjustments (second reading).

**Action:** Council Member Colvin moved to approve the Consent Calendar items #1-3 and 5-6; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## 4. STANDBY DUTY AND PAY

City Manager Sean Rabé presented the staff report and recommended an amendment to the resolution that was in the agenda packet. Mayor Fisicaro opened the public comment period at 7:51 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Council Member Silva moved to adopt the proposed Resolution Amending Subchapter 3.02 of the Colma Administrative Code, Relating to Personnel Policies, Standby Duty and Pay, as amended by adding the phrase, "at \$100 per week per employee while on standby duty," to the end of the sentence under section 3.02.271(e); the motion was seconded by Council Member del Rosario and carried by the following vote.

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## NEW BUSINESS

### 7. SAN BRUNO MOUNTAIN PRIORITY CONSERVATION AREA

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 7:55 p.m. Del Schembari of San Bruno Mountain Watch came forward to speak. The Mayor closed the public comment period at 7:59 p.m. Council discussion followed.

**Action:** Vice Mayor Gonzalez moved to adopt a Resolution Supporting Designation of San Bruno Mountain as a Priority Conservation Area; the motion was seconded by Council Member del Rosario and carried by the following vote.

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

### 8. CHIEF OF POLICE APPOINTMENT

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 8:04 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Mayor Fisicaro moved to adopt a Resolution Confirming Appointment of Kirk Stratton as Chief of Police and Approving Employment Contract; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

### 9. GRANT FUNDING

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 8:10 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

**Action:** Vice Mayor Gonzalez moved to adopt the proposed Resolution Determining Eligibility for Grant Funding, Approving Grants, Finding that Each Approved Grant Serves a Public Purpose, and Authorizing Contracts with Each Eligible Organization For the Use of Town Funds, as amended by approving a grant of \$2,050 to Clinic by the Bay in section 4(a); the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## PUBLIC HEARING

### 10. SERRAMONTE BOULEVARD – FORD RENOVATION

Associate Planner Turhan Sonmez presented the staff report. Mayor Fisicaro opened the public comment period at 8:35 p.m. Victor Hung of Vivana Fair Center, Resident Laura Walsh and Robert Carli of Van Tuyl Group came forward to speak. The Mayor closed the public hearing at 8:50 p.m. Council discussion followed.

**Action:** Council Member del Rosario moved to adopt a Resolution Adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for an Automobile Dealership Project at 999 Serramonte Boulevard; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

**Action:** Council Member del Rosario moved to adopt a Resolution Approving Amended Conditional Use Permit, Project Design, and Tree Permit for an Automobile Dealership Project at 999 Serramonte Boulevard; the motion was seconded by Council Member Silva and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## 11. HOUSING ELEMENT PUBLIC HEARING

City Planner Michael Laughlin presented the staff report. Mayor Fisicaro opened the public comment period at 9:30 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Council Member Silva moved to Direct the City Manager to Transmit the Draft Housing Element with Comments to the Department Of Housing and Community Development for Review; the motion was seconded by Council Member Colvin and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

## COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, November 12, 2014 at 7:30p.m. at the Colma Community Center.

## REPORTS

### Helen Fisicaro

Colma Creek Committee Meeting, 9/9  
 John Ucelli's Funeral Reception, 9/12  
 PBRC's 25<sup>th</sup> Anniversary Celebration, 9/12  
 Panelist for Chamber of Commerce Leadership Workshop, 9/12  
 Chamber of Commerce Business to Consumer Event, 9/13  
 SSF Scavenger's Ribbon Cutting, 9/19  
 SAMCAR Informational Reception, 9/19  
 Colma Historical Association Fundraising Dinner, 9/20

North County Board of Realtors Meeting, 9/23  
Skyline College Success Summit 2014, 9/26  
San Bruno 100<sup>th</sup> Anniversary celebration, 9/28  
Holy Angels 100<sup>th</sup> Anniversary celebration, 9/28  
Colma Police Department Neighborhood Watch Program Meeting, 9/30  
SMC Building & Construction Trades Council Event, 10/1  
Colma Fire Dept. Community Spaghetti Dinner, 10/4  
Holy Angels 100<sup>th</sup> Anniversary Jubilee Mass, 10/5

Raquel Gonzalez

Council of Cities Dinner hosted by Pacifica, 9/26

Joanne F. del Rosario

PBRC's 25<sup>th</sup> Anniversary Celebration, 9/12  
Colma Historical Association Fundraising Dinner, 9/20  
Colma Police Department Neighborhood Watch Program Meeting, 9/30

Joseph Silva

Council of Cities Dinner hosted by Pacifica, 9/26

Diana Colvin

**ADJOURNMENT AND CLOSE IN MEMORY**

The meeting was adjourned by Mayor Fiscaro at 9:40 p.m. in memory of:

- Kathryn Caranlik Simon, prominent peninsula community member and wife of Mark Simon, SamTrans executive
- Jim Vreeland, former Pacifica Council Member
- Mary Hernandez, aunt of Vice Mayor Rae Gonzalez
- Pamela Pizzorno, relative of Mayor Fiscaro

Respectfully submitted,



Linda Dieterle  
Administrative Technician II